TRINITY
DAY CARE

Enrollment Process

☐ **Complete Application:**
- Health and Emergency Form
- Infant Feeding Schedule (if applicable)
- Off Premises/ Outside of Fence Activity Permission
- Photo/ Video Waiver

☐ **Read Parent Handbook & sign the following:**
- Documentation of Receipt

☐ **Return Application with Enrollment Fee**
- Administration will have informed if student is on waitlist or if a spot is open

☐ **Schedule a Parent Interview with Administration**

☐ **Set up FACTS account:**
- an email will be sent once the child's information has been added to RenWeb.

☐ **Choose a Payment Plan**
- a payment plan will need to be chosen before the student's start date

☐ **Within 30 days of the start date the following forms are required.** ***If not turned in by 30 days, a temporary suspension will be given until paperwork is filed.***
- Medical Report
- Immunization Record